OFFICE OF THE DEAN OF STUDENTS

Dean's Consultation Committee (DCC)
The DCC was formed to address concerns about student behavior that may be disruptive to the integrity of the learning environment. Specific examples of these concerns may include:
- Suicide attempts
- Sexual or physical assaults
- Conduct not applicable to jurisdiction under Oregon Administrative Rules
- Activities or events that may impact the campus community
- Activities or events that may impact a student’s ability to stay in school
- Activities or events that may impact the safety of the community

The DCC also functions as an interdisciplinary problem-solving group where multiple departments and personnel are working collaboratively to support a student or to support those impacted by a particular student’s behavior.

If you have a concern about a student, please contact Paul Zhang, 541-346-8206 or pszhang@uoregon.edu. The DCC provides presentations and workshops on dealing with disruptive or distressed students and provides guidance on the encouragement of positive community standards.

Members of the DCC include representatives from the Office of the Dean of Students, University Counseling and Testing Center, the Office of Student Conduct and Community Standards, Department of Public Safety, University Housing, University Health Center, and others as needed. The DCC meets weekly.

Note: Emergency situations on campus such as natural disasters, public health concerns, and extreme, violent, or suspicious behavior (e.g., gun or bomb threats) are managed through the Department of Public Safety. The university-wide Emergency Management Program, found at em.uoregon.edu, describes the UO Alert! notification system and further response plans.

REFERRING A STUDENT TO THE DEAN’S CONSULTATION COMMITTEE

When to Refer
- If your efforts to manage a significant classroom behavioral issue has not resolved the problem
- If you are concerned about the welfare of a student, yourself, or other students
- If a student asks for help in dealing with personal issues that are outside your role as a faculty or staff member
- If you have referred the student for assistance in the past and there seems to be no improvement, or things seem to be worsening

What About Confidentiality?
The Family Education Rights and Privacy Act (FERPA) does not prohibit the sharing of personal observations and knowledge about a student among campus officials when there is a legitimate concern related to campus safety.

If you are concerned about a student, do not hesitate to notify the DCC.

Does the Referral Need the Student’s Participation?
Simply put, no it does not. There may be times when the student is not receptive to help or support. In addition, you may not have direct contact with a student and can still make a referral or report your concerns.

WHAT TO DO

DCC referrals can be made by:
- Calling the Dean of Students at 541-346-8206
- Sending an e-mail to uodos@uoregon.edu

Information needed for effective referral:
- Your name and relationship to student
- A phone number at which the DCC can reach you
- Student’s name and ID number
- A brief, factual explanation of your concern or observation, including key dates, times, and locations
- What has been done so far to address the concern—conversation with student, consultation or check-in with colleagues—and the student’s response to those efforts

If you are not sure if you should refer:
Remember that in any given situation there are probably several ways to address your concern for a student’s distress. Please contact the Dean’s Consultation Committee to discuss your concerns and your options by calling the Dean of Students, 541-346-8206.
For Nonemergency Concerns and Consultations

Mental Health
- Severe anxiety
- Depression
- Suicidal thoughts or emotional disturbances

Conduct or Disruptive Behavior
- Inappropriate behavior
- Disruptive to a class, a residence hall, or any other campus location

Personal Crisis or Community Distress
- Personal tragedy or significant event that may impact a student’s ability to stay in school
- When multiple issues impede student success
- Activities or events that have an impact on the safety of the campus community

Academic Difficulty
- Missing one or more classes within the first two weeks of the term
- Low or no engagement in the classroom
- Isolation from other students
- Poor performance early in the term

Other or Not Sure
Consult your supervisor, department chair, or associate dean.
GUIDE TO WORKING WITH STUDENTS IN DISTRESS

As a faculty or staff member, you may come into contact with students who need your assistance. Being aware of signals of distress and sources of help can aid in handling these situations. You play an important role at the University of Oregon in providing resources to support student success.

**TIPS**

For faculty and staff members concerned about a student:

- Always keep safety in mind as you interact with a troubled student. If you feel that you or the student is in danger, call 911.
- Do not assume the student is trying to get attention or relief from responsibility.
- Do not promise confidentiality to a student.
- Document your interactions with the student in case the situation escalates.
- Know your limitations. You do not need to serve as a counselor.
- Offer to make the first call or walk the student to the University Counseling and Testing Center. To schedule an appointment, call 541-346-3227.

**Contact Dean of Students, 541-346-8206.**

**RESOURCES FOR CONSULTATION AND REFERRAL**

**CONDUCT OR DISRUPTIVE BEHAVIOR**

- • disrupts to a class, a residence hall,
- • suicidal thoughts or emotional disturbances
- • depression
- • severe anxiety
- • activities or events that have an impact on the safety of the campus community
- • exhibits behavior that makes you feel unsafe
- • or any other campus location
- • poor performance early in the term
- • isolation from other students
- • low or no engagement in the classroom
- • missing one or more classes within the first two weeks of the term
- • student is in danger, call 911.

**MENTAL HEALTH**

- • self-identified as having a mental health condition
- • active substance use
- • distress
- • severe anxiety
- • low or no engagement in the classroom
- • missing one or more classes in the first two weeks of the term
- • student is in danger, call 911.

**PERSONAL CRISIS OR COMMUNITY DISTRESS**

- • a student
- • a close neighbor
- • community member
- • in danger, call 911.

**OTHER OR NOT SURE**

- • poor performance early in the term
- • isolation from other students
- • low or no engagement in the classroom
- • missing one or more classes within the first two weeks of the term
- • student is in danger, call 911.

**Academic Difficulties**

- • poor performance early in the term
- • isolation from other students
- • low or no engagement in the classroom
- • missing one or more classes within the first two weeks of the term
- • student is in danger, call 911.

**Employee Assistance Program**

Support for faculty and staff members, 1-800-433-2320

**FOR USE WITH STUDENTS OF CONCERN**

**University Counseling and Testing Center (UCTC)**

541-346-1140

541-346-8206

541-346-2935

541-346-3227

541-346-3221

541-346-3206

541-346-0617

541-346-1155

541-346-3211

For Nonemergency Concerns and Consultations

**Dean’s Consultation Committee (DCC)**

541-346-1155

541-346-0617

541-346-3206

541-346-3211

541-346-3227

541-346-1155

**Accessable Education Center**

• Determines accommodations based on documentation of a disability

• Collaborates with faculty and staff members to provide reasonable accommodations

**Business Affairs**

541-346-0398

• Provides resources for understanding a student’s bill, paying tuition, emergency loans, and the electronic QuikPAY® service

**Center for Multicultural Academic Excellence (CMAX)**

• Provides culturally supportive academic advising to self-identified students of color

**Conflict Resolution Services**

541-346-0617

• Transforms conflicts through mediation, coaching, facilitation, restorative justice, and training

**Financial Aid and Scholarships**

541-346-3221

• Assists students in locating financial aid and navigating process, including with credits to account, award disbursement, and scholarship information

**International Affairs**

541-346-3206

• Provides support involving immigration and visa issues, travel, employment and internships, leaves of absence, dependent

• Provides expertise in cross-cultural communication

**Office of the Registrar**

541-346-2935

• Provides current or past term registration options and petitions, enrollment verification, contact information, degree audits, and transcripts

**University Health Center**

541-346-2770

• Provides primary medical and dental care, psychiatry, sports medicine, physical therapy, allergy services, nutritional counseling, travel medicine, and health promotion

**Work-Life Resources**

541-346-2962

• Helps identify childcare and breastfeeding solutions

• Provides consultation on request for accommodations for extenuating family circumstances

**Document your interactions with the student in case the situation escalates.**

**Know your limitations. You do not need to serve as a counselor.**

**Offer to make the first call or walk the student to the University Counseling and Testing Center.**

**To schedule an appointment, call 541-346-3227.**